

City of Baldwin City
Minutes from the February 19, 2019
Regular Council Meeting

The Baldwin City Council met in Regular Session at 7:00 p.m. at the Baldwin City Public Library, 800 7th Street, with Mayor Casey Simoneau presiding.

Present were Council Members: Tony Brown, David Simmons, Brian Cramer, A.J. Stevens and Susan Pitts. Also, attending: Glenn Rodden-City Administrator; Laura Hartman, City Clerk; Ed Courton, Community Development Director; Brad Smith, Finance Director and City Attorney, Blake Glover.

David Simmons was absent.

- A. Call to Order: Mayor Casey Simoneau called the regular council meeting to order at 7:00 p.m.

- B. Approval of Agenda: Brian Cramer moved and Susan Pitts seconded to approve the February 19, 2019 agenda. Motion carried with a vote of 4 yes and 0 no.

- C. Consent Agenda: Council considered Minutes of the February 2, 2019 meeting. Susan Pitts moved and A.J. Stevens seconded to approve the consent agenda. Motion carried with a vote of 4 yes and 0 no.

- D. Public Comment:

- E. Special Reports or Presentations:

- F. Old Business:
 - 1. Lotatorium - A.J. Stevens moved and Brian Cramer seconded to approve the contract with BG Consultants for design services for the lotatorium. Motion carried with a vote of 3 yes and 1 no.
 - 2. Sidewalk - Tony and A.J. asked if this went out for bid and if this is something we normally send out for bid. Glenn said we didn't send it out for bid, and yes typically this type of project goes out for bid. However, doing so will move the project much later for completion. Council ensued discussion. Tony said he would like it to be bid out and follow our process. Council would like an RFP sent out.

David Simmons arrived 7:14 p.m.

3. CIP discussion- Brad Smith explained the draft plan. David said he would like to know what money we actually have projected to spend. Brad responded the issue of the water fund and waste water losing funds. Mayor Simoneau suggested the finance committee look at the CIP and bring back to the Council.
4. Charter Ordinance 20 - A.J. shared two documents related to transient guest tax statutes. David said the Community Development Committee have been discussing how to use these funds. Brian felt like the plan the CDC has been discussing has been making head-way. Council continued discussing. This was a first reading of the charter ordinance, no action taken. Wendy Conover, 337 Elm Street, stating she is on the tourism committee. Wendy shared what this committee actual does and how the funds are used. Wendy stated she felt she was intentional on drawing people to our city.

G. New Business:

1. Ordinance for an alley vacation request- Ed Courton explained what the process was in reviewing these types of requests. This was a first reading of the ordinance, no action taken.
2. Communication personnel- Brian clarified this was not discussed in the Community Development Committee. Brian shared he has always felt this was a need and supports this idea. David added more details to what this person could do for the City. David suggested the City Administrator to put together a job description for council review.
3. Grant Request-Community Foundation Grant - Glenn explained this project and the work Susan Davis has done to improving the Pioneer Cemetery. David Simmons moved and A.J. Stevens seconded to approve to apply for Douglas County Community Foundation in the amount of \$38,270.00. Motion carried with a vote of 5 yes and 0 no.

H. Committee Reports:

1. Budget and Finance - Susan Pitts/A.J. Stevens - Discussed the water fund.
2. Community Development- Brian Cramer/David Simmons - Discussed lotatorium, meet with BG Consultants, next week will meet with lumberyard board and stage advisory group. Discussed the transient guest tax.
3. Public Health and Safety - Tony Brown/Brian Cramer - Discussed mobile home park plan.
4. Public Works and Utilities - David Simmons/Tony Brown - Will meet Thursday, 7:30 a.m. at the public utility building.
5. Sidewalks and Trails - A.J. Stevens/Susan Pitts - No report, next meeting is March 7, 2019 - 7:00 p.m. at City Hall.

I. City Administrator and Staff Comments :

Glenn thanked all that participated in the Home Show.

J. Council & Mayor Comments:

A.J. Stevens stated Midland Railway has acquired a for profit status. The intent is to hire 22 full time students.

Blake learned about a bill that would require municipalities to record all public meetings and provide a recording within 24 hours.

K. Executive Session –

L. Adjourn – A.J. Stevens moved and Brian Cramer seconded to adjourn the regular meeting. Motion carried with a vote of 5 yes and 0 no. Time 8:26 p.m.

Respectfully submitted,



Laura E. Hartman, CMC

City Clerk

Approved by the governing board on March 5, 2018.

Attest:



Laura E. Hartman, CMC

City Clerk

