

ORDINANCE No. 1309

AN ORDINANCE AMENDING THE CITY CODE REGARDING CITY ADMINISTRATOR DUTIES.

WHEREAS, the City has determined that the City Administrator position should include general managerial authority including the ability to establish and terminate City employees.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the City of Baldwin City, Kansas, that:

Section 1. Section 1-306 of the Code of the City of Baldwin City, Kansas shall be amended to read as follows:

1-306. City Administrator. The City Administrator shall be responsible for administration of all affairs of the city. Commensurate with that responsibility, the City Administrator shall:

(a) Have authority to appoint department heads; hire and terminate all other city employees other than the City Administrator; and delegate authority and functions to the respective department heads and city employees.

(b) Have and exercise management and supervision over city functions and processes.

(c) Be under the supervision and control of the mayor and city council, and perform such duties for and on behalf of the city as authorized and directed by the mayor and city council.

(d) Recommend to the mayor and city council projects for the improvement of city processes under his or her control.


(e) Be responsible for the preparation of the annual budget for the city.

(f) Discharge and/or delegate to other city employees such other duties of the City Administrator as the governing body shall dictate by ordinance or resolution and may change or modify such duties by resolution at any time it deems such action advisable.

Section 2. Any other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent necessary to resolve such conflict.

APPROVED AND ADOPTED by the Governing Body of the City of Baldwin City, Kansas this 5th day of May, 2014.

APPROVED:


Marilyn Pearse, Mayor

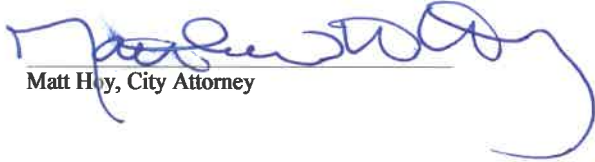
ATTEST:



Collin Bielser, City Clerk



APPROVED AS TO FORM:



Matt Hoy, City Attorney

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF BALDWIN CITY, KANSAS
HELD ON MARCH 3, 2014**

The governing body met in regular session at the usual meeting place in the City, at 7:00 P.M., the following members being present and participating, to-wit: Mayor Marilyn Pearse, Jason Mock, Ken Wagner, Shane Starkey, Kathy Gerstner, and Christi Darnell

Absent: None

The Mayor declared that a quorum was present and called the meeting to order.

(Other Proceedings)

Thereupon, there was presented for first reading an Ordinance entitled:

AN ORDINANCE OF THE CITY OF BALDWIN CITY, KANSAS, AUTHORIZING AND PROVIDING FOR THE CONSTRUCTION OF STORMWATER DRAINAGE IMPROVEMENTS AND CITY HALL IMPROVEMENTS IN THE CITY; AND AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY TO PAY THE COSTS THEREOF.

Thereupon, Councilmember Mock moved that said Ordinance be approved on first reading. The motion was seconded by Councilmember Starkey. Said Ordinance was duly read and considered, and upon being put, the motion for approval was carried by the vote of the governing body, the vote being as follows:

Yea: 5

Nay: 0

(Other Proceedings)

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CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Baldwin City, Kansas held on the date stated therein, and that the official minutes of such proceedings are on file in my office.



Colin B. L.

Clerk

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of the original ordinance; that said Ordinance was passed on March 17, 2014; that the record of the final vote on its passage is found on page 15 of journal 2014, and that it was published in *The Baldwin Signal* on March X, 2014.

DATED: March X, 2014.

Volume
April 8, 2014

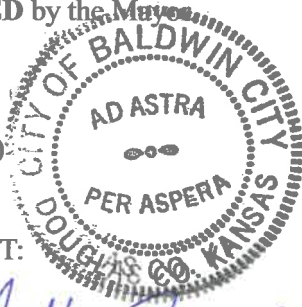
April 3, 2014



Clerk

PASSED by the governing body of the City on March 17, 2014 and **APPROVED AND SIGNED** by the Mayor

(SEAL):



ATTEST:

Colle Bick
Clerk

Marilyn P. [Signature]
Mayor

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